



Coaches Certifications

REQUIRED DOCUMENTS & STEP BY STEP INSTRUCTIONS

Coach Name: _____

Submission Date: _____

ASEP, PCA Double Goal **RENEWING COACH** Applicant & HCAMP Concussion Certification Instructions

Step 1

- Volunteer Application/Background Check Consent Form (included in this packet on pg. 4)
- Print, sign, and email form to hawaiipony@gmail.com

Step 2

- Register as a coach for the current season with Hawaii Pony Baseball at <https://17204.ezfacility.com/login?SmuFormId=65910CCA-9D3D-4720-8079-81499CDF4AB4>
- Login or Create an Account
- Follow on screen instructions
- Note: Registration Fee is \$20 – Includes Background Check, Coach Certification ID Badge, Official Rules of Major League Baseball and PONY Baseball Rule Book, Electronic copy of the Coaches Certification Handbook and PONY Baseball Risk Management packet

Step 3

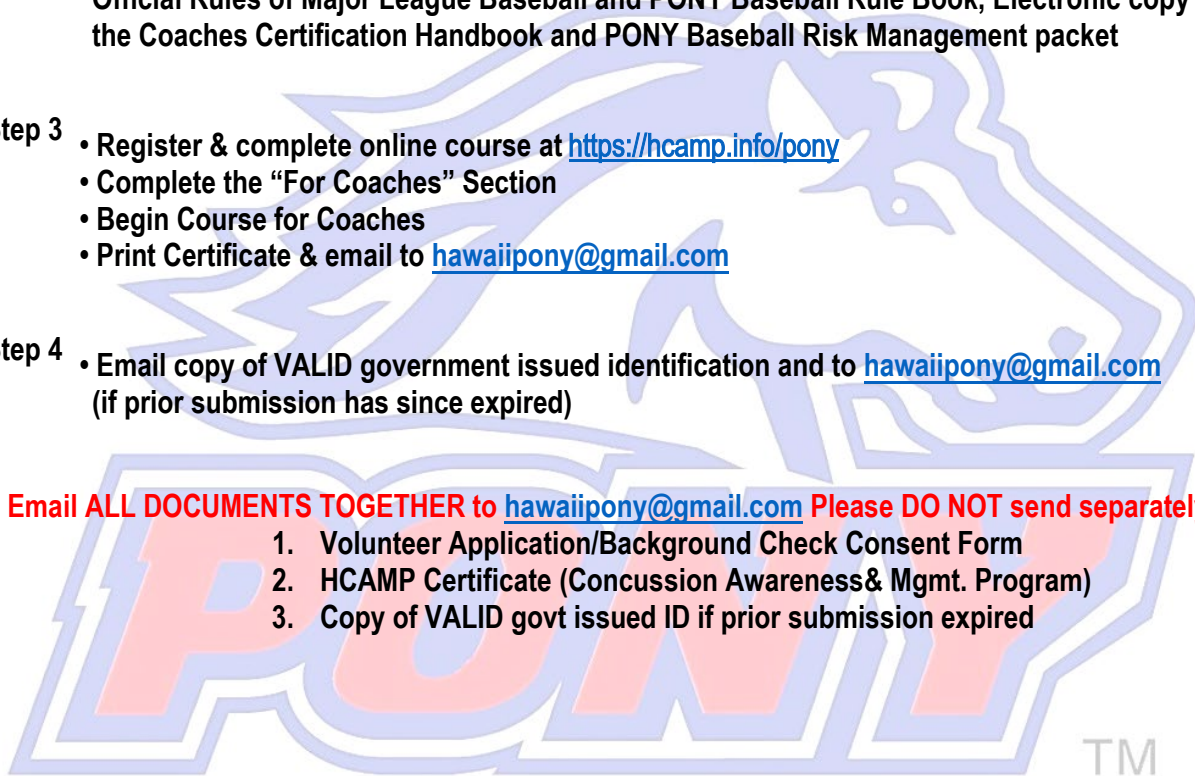
- Register & complete online course at <https://hcamp.info/pony>
- Complete the “For Coaches” Section
- Begin Course for Coaches
- Print Certificate & email to hawaiipony@gmail.com

Step 4

- Email copy of VALID government issued identification and to hawaiipony@gmail.com (if prior submission has since expired)

Email ALL DOCUMENTS TOGETHER to hawaiipony@gmail.com Please DO NOT send separately

1. Volunteer Application/Background Check Consent Form
2. HCAMP Certificate (Concussion Awareness & Mgmt. Program)
3. Copy of VALID govt issued ID if prior submission expired



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ASEP, PCA Double Goal **NEW COACH** Applicant & HCAMP Concussion Certification Instructions

Step 1

- Volunteer Application/Background Check Consent Form (included in this packet on pg. 4)
- Print, sign, and email form to hawaiipony@gmail.com

Step 2

- Register as a coach for the current season with Hawaii Pony Baseball at <https://17204.ezfacility.com/login?SmuFormId=65910CCA-9D3D-4720-8079-81499CDF4AB4>
- Login or Create an Account
- Follow on screen instructions
- Note: Registration Fee is \$20 – Includes Background Check, Coach Certification ID Badge, Official Rules of Major League Baseball and PONY Baseball Rule Book, Electronic copy of the Coaches Certification Handbook and PONY Baseball Risk Management packet

Step 3

- Purchase & Complete PCA DOUBLE GOAL COACH: COACHING FOR WINNING AND LIFE LESSONS online course at <https://positivecoach.org/online-courses/>
- Proceed to Sign up to take Double-Goal Coach: Coaching for Winning and Life Lessons course
- Sign up and create new account.
- Follow instructions on screen to proceed
- Print Certificate of Completion & email to hawaiipony@gmail.com
- Note: Course fee is \$30

Step 4

- Register & complete HCAMP online course at <https://hcamp.info/pony>
- Complete the “For Coaches” Section
- Begin Course for Coaches
- Print Certificate & email to hawaiipony@gmail.com

Step 5

- Email copy of VALID government issued identification to hawaiipony@gmail.com

Step 6

- Email a head shot photo in jpeg format to hawaiipony@gmail.com

Email ALL DOCUMENTS TOGETHER to hawaiipony@gmail.com Please DO NOT send separately

1. Volunteer Application/Background Check Consent Form
2. PCA Double Goal Coach: Coach for Winning and Life Lessons Certificate
3. HCAMP Certificate (Concussion Awareness & Mgmt. Program)
4. Copy of VALID govt issued ID
5. Head shot photo in jpeg format



Volunteer Certification Application HAWAII PONY BASEBALL

League Name: _____ Island: _____ Registration Confirmation: _____

Division: Shetland 6U _____ Pinto 8U _____ Mustang 10U _____ Bronco 12U _____ Pony 14U _____ Colt 16U _____ Palo 18U _____

First Name: _____ Middle Name: _____ Last Name: _____

Email Address: _____ Application: New _____ Renewal _____

Phone (Cell): _____ (Day): _____ (Evening): _____

Physical Address: _____

City: _____ State: _____ Zip: _____

Mailing Address (If different from above): _____

City: _____ State: _____ Zip: _____

In case of emergency, please contact (Name): _____

Relationship to Applicant: _____ Phone of Emergency Contact: _____

Are you 18 years of age or older? Yes _____ No _____

Have you ever been discharged from volunteering? Yes _____ No _____ If yes, please explain: _____

Have you ever been convicted of a felony or misdemeanor? Yes _____ No _____

BACKGROUND CHECK AUTHORIZATION/CONSENT

During the application process and at any time during the tenure of my volunteer service with Hawai'i Pony Baseball, INC., I hereby authorize Lexis Nexis and/or Hawaii Criminal Justice agencies, on behalf of Hawai'i Pony Baseball, INC., to procure a state and/or nation-wide criminal background check. This report will be acquired by using the Social Security Number Verification and any other source required that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification.

Please Initial: When selecting from options below

_____ I elect to contact <https://my.fadv.com> to do a self-background check in lieu of providing my social security number. I will forward a copy of my report to hawaiipony@gmail.com. I understand I will be responsible for the cost of obtaining this report. (\$24.95)

_____ I would prefer to be contacted by the administrator to provide my social security number.

_____ I have willfully provided my credentials below to obtain my background check

Date Identification Type & Number* Social Security Number* Date of Birth*

Volunteer/Applicant Signature Date

*For Identification Purpose Only

For Office Use Only

For Official Use Only _____ Received _____ Registration No. _____ Photo _____ Identification _____ ID Expiration _____ ASEP _____ PCA _____
B/G Check _____ Certified ID No. _____